

**Supervisory Union Executive Committee
Meeting Minutes for April 11, 2012
Wilmington West Central Office**

Y (Fayston), Deb Hunter (Harwood), Dale Smeltzer (Harwood), Eve Frankel (Waitsfield), Mike Ketchel (Warren), Steve Odefey (Waterbury-Duxbury), and Ben Smith (Waterbury-Duxbury)

Administrators Present: Brigid Scheffert, Michelle Baker, Donarae Pike, Sheila Rivers, Kaiya Korb (Waitsfield Principal)

Ben Smith called the meeting to order at 5:40 p.m.

1) Action Items:

- a) **Approve minutes of March 27, 2012:** Eve Frankel moved to approve the minutes of March 27, 2012 as written. Steve Odefey seconded the motion which passed unanimously.

2) Discussion Items

- a) **WWSU 2012-12 School Calendar** – Brigid briefly described the development process for school calendar for all WWSU schools.
ACTION: Mike Ketchel moved to approve the 2012-2013 School Calendar as presented. Susan Daley seconded the motion which passed unanimously.
- b) **Transportation Bid** – Michelle reported that we still don't have finalized transportation agreement terms yet since First Student has changed their processes. The bid received was for all new buses, and we are working to negotiate this and other terms to:
- i) buses all being replaced by the end of the 3rd year.
 - ii) Fuel cap capped at \$65,000 as per current agreement.
 - iii) Options for cameras on all buses.
 - iv) Options for bus with storage underneath.
 - v) Credit for routes not used (per day per route – better than current contract),
- This is still about \$6,000 to \$26,000 over budget depending on options chosen. The following two years would be 2.5% increases. Michelle asked if we wanted to authorize someone to sign pending resolution of details, or wait until the May meeting to take action. There would be no problem with waiting until the May meeting. The differences in costs are dependent on which buses we choose to put cameras on, and whether there are relatively new buses available from other districts. Without Warren, we our current fleet is 19 buses with 2 spares. Warren is considering coming into this contract and is reviewing their costs. Michelle is working to build in an option for Warren to come in during year 2 or 3. Board members concurred that a vote should wait until the May meeting.
- c) **Retreat Plan for Friday, June 8, 2012** – Brigid confirmed that board members still wanted to go ahead with this. There was discussion about whether this should be a retreat for mainly for WWEC and Harwood as initially suggested, or intended to have participation from all the boards. There was consensus that all board members will be invited and encouraged to come. Administrators will also be attending.
- i) **Location:** There was discussion of whether there would be adequate space at Deb Hunter's house in Moretown, if it were raining, in terms of being able to have everybody in the same room with all board members and administrators. The Warren Town Hall was discussed as an alternative location, but there are benefits to a home setting. The format could be planned for several groups rather than needing to work as one large group.
 - ii) **Topic for Discussion:** Various ideas were suggested and discussed:
 - (1) Commonality is that all students go to HU
 - (2) Shared challenges of declining enrollment
 - (3) What are the core strengths that we can focus on and promote at HU

- declining enrollment and how to move forward in that context. All doing every year relates to all districts. That we already provide differently, which is especially relevant to engaging to continue the programs we want.
- (6) The Legislature is considering open high school choice, and current version extends it to grades 7/8; so how do you increase revenue – i.e. attract students – under a school choice environment.
 - (7) Sharing from the various boards about their unique challenges and successes, to gain a background about the needs of the three grade levels (elementary/primary, middle, high) before looking at shared changes.
- iii) **Consensus** – The retreat will start at 5:30 p.m. Friday evening (June 8), at Deb’s, potluck, bring chair and drink. The May meeting will be used to firm up what we really want to talk about - what we want to know about one another, working in groups.
 - d) **WWSU Special Education FTE Reports** - Donarae provided a presentation on “Moving Toward a Free Appropriate Public Education in the Least Restrictive Environment”, which she was advised needed to be in executive session to protect student confidentiality for data on groups of small numbers. Mike Ketchel moved to go into executive session to protect student confidentiality with administrators invited at 6:43 p.m. Dale seconded the motion which passed unanimously. It was agreed to come out at 8:03 p.m. with no action taken.

Executive Session: Mike Ketchel moved to go into executive session to discuss contract negotiations at 8:05 p.m. with the Superintendent invited. Susan Daley seconded the motion which passed unanimously. It was agreed to come out at 8:20 p.m. with no action taken.

Mike Ketchel left at 8:21 p.m.

- e) **Policy Packet #2 Edits**
 - i) E12 – Mentions procedures, should be ready when they are needed; no changes to policy draft
 - ii) F17 – no changes to policy draft
 - iii) F26 – no changes to policy draft
 - iv) F31 – no changes to policy draft
 - v) G11 – this was adopted last year, but then the statute changed which is why this is being adopted again; Brigid explained the development process. – no changes to policy draft
- 3) **Other Business** – Brigid reported on the new co-principal hire at HU. A press release is going out this week.
- 4) **Adjournment** – -- Deb Hunter moved to adjourn the meeting at 8:37 p.m. Dale Smeltzer seconded the motion which passed unanimously.

Minutes recorded by Dale Smeltzer